

Agenda
Yutan City Council
Tuesday, June 16th, 2026
7:00 P.M. – Yutan City Hall
112 Vine St, Yutan NE 68073

The mayor and city council reserve the right to enter into a closed session per Section 84-1410 of Nebraska State law. The sequencing of agenda items is provided as a courtesy; the mayor and city council reserve the right to address each item in any sequence they see fit.

- 7:00 Meeting to Order
Statement from the Mayor Regarding the Posted Location of Open Meetings Act
Statement from the Mayor Regarding the Meeting Code of Conduct
Roll Call
Pledge of Allegiance
- 1) **Consent Agenda**
 - a. Approve Minutes of May 19th, 2026, Regular Meeting
 - b. Treasurer's Report
 - c. Claims
 - 2) **Open Discussion from the Public**
 - a. Those wishing to speak on agenda items or other items relating to city business, not on the agenda may speak at this time only. Speakers must sign in with the Clerk or Administrator prior to the commencement of the meeting. Each speaker will be limited to three minutes. No action will be taken on these discussion items at this time.
 - 3) **Action Items**
 - a. Appointment of Daniel Baulisch to the Community Redevelopment Authority
 - b. Acceptance of Maleah Johnson's resignation from the Yutan Public Library
 - c. Yutan Days Liquor License-Angie Woster
 - d. Yutan Days Donation
 - e. Approval to purchase benches for the park
 - 4) **Discussion Items**
 - a. Set date for Public Forum on Sales Tax
 - b. Set a date for the first budget meeting
 - c. E-Bikes and E-Scooters
 - 5) **Supervisor Reports**
 - a. Library Board Minutes
 - b. Utility Superintendent
 - c. Police Chief
 - d. Community Planner

- e. City Clerk/Treasurer
- f. City Administrator

6) Items for Next Meeting Agenda

Meeting Adjourned

NEXT MEETING DATES

Library Board Meeting-July 6th, 2026. 6:30 P.M.

Planning Commission Meeting-July 14th, 2026, 7:00 P.M.

City Council Meeting - July 21st, 2026, 7:00 P.M.

Anyone desiring to speak before the mayor and city council should contact the city clerk by the Monday preceding the city council meeting by 4:00 p.m. Anyone desiring to speak on any item on the agenda is invited to do so but should limit himself/herself to 3 minutes. After being recognized by the mayor, give your name and address for the record. Anyone desiring to speak for a longer period of time should make arrangements with the city clerk prior to the meeting. All speakers shall address the mayor and city council only. Anyone attending the meeting that may require auxiliary aid or service should contact the city clerk in advance.

Yutan City Council
Tuesday, May 19th, 2026
7:00 p.m. Yutan City Hall

EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 19th DAY OF MAY 2026, AT 7:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the Affidavit of Publication and Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to Mayor Thompson and all members of the Yutan City Council, and a copy of their acknowledgment of receipt of the notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order at 7:00 p.m. by Mayor Thompson. Councilmembers Lawton, Schimenti, Mach, and Smith were present. Mayor Thompson informed all the individuals present of the location of the Open Meetings Act and Code of Conduct. The meeting was opened with the Pledge of Allegiance.

1) Consent Agenda

- a. Approve Minutes of April 21st, 2026, Regular Council Meeting
- b. Approve Minutes of the April 30th, 2026, Special Council Meeting
- c. Treasurer's Report
- d. Claims: **All Sweep \$3,650.00, ARCS-LLC \$452.00, Benefit Plans Inc. \$178.91, Big Red Locksmiths \$201.00, BlueCross BlueShield \$2,585.05, Bromm, Lindahl, Freeman-Caddy & Lausterer \$721.50, Capital Business Systems, Inc. \$192.02, Cardmember Services \$1,882.61, Column Software PBC \$100.98, Cubby's \$496.49, Culligan \$105.25, DataShield \$61.67, DropIns Portables \$781.10, Eakes \$1,533.30, EFTPS-Federal Payroll Taxes \$9,321.79, Frontier Cooperative \$277.50, Guardian \$42.50, Hometown Leasing \$69.74, JEO Consulting Group \$525.00, Konecky Auto & Tire \$25.90, Kriha Fluid Power \$15.97, Lowes \$254.31, Menards \$63.48, Metropolitan Utilities District \$135.74, Nebraska Department of Revenue \$1,077.64, Nebraska Municipal Clerks Association \$100.00, Nebraska Public Health and Environmental Lab \$335.00, Nebraska Wildlife Rehab \$75.00, NMC Cat \$325.30, One Call Concepts, Inc. \$15.93, OPPD \$5,813.00, Ortmeier CPA, PC \$19,000.00, Pitney Bowes \$242.40, Purchase Power \$862.13, RoadRunner Transportation LLC \$415.00, The Lincoln National Life Insurance Company \$342.16, Two Rivers Sand & Gravel \$50.00, U.S. Cellular \$106.83, Verizon Business \$40.01, Wilke Plumbing \$345.00, Zone Coverage \$2,000.00, Total w/o Payroll \$51,169.21, Payroll \$26,692.44, Total w/Payroll \$77,861.65.**
- e. A motion to approve the consent agenda was made by Schimenti and seconded by Mach. Upon roll call vote was as follows: YEAH: Lawton, Schimenti, Mach, Smith. NO:

None, Motion Carried.

2) Open Discussion from the Public

- a. Resident Justin Barney addressed the Council regarding his ongoing research into E-bikes and E-scooters. He openly disputed the administration's claims regarding "pushback" on the issue. Mr. Barney also expressed broader frustration with the Council, stating his dissatisfaction with their recent voting decisions and overall performance of their duties. Following his comments, Council member Schimenti requested clarification regarding the administration's mention of "pushback," noting a contradiction from the previous meeting where Mr. Barney had characterized the E-bike discussion as a "waste of time."

3) Resolutions

- a. 2026-11 New Budget Line Item within the Police Department for Lease Obligations.
 - i. Mayor Thompson turned the floor over to Council President Schimenti. President Schimenti addressed Resolution 2026-11 to the council and the reasoning behind why we need an individual line item for the leasing of the new police station.
 - ii. A motion to approve Resolution 2026-11 New Budget Line Item within the Police Department for Lease Obligations was made by Smith and seconded by Lawton. Upon roll call vote was as follows: YEAH: Schimenti, Mach, Smith, Lawton. NO: None, Motion Carried.

4) Action Items

- a. Appointment of a Library Board Member
 - i. A motion to appoint Maleah Johnson to the Library Board was made by Schimenti and seconded by Smith. Upon roll call vote was as follows: YEAH: Mach, Smith, Lawton, Schimenti. NO: None, Motion Carried.
- b. Appointment of a Community Redevelopment Authority (CRA) Board Member
 - i. A motion to table the appointment of a new Community Redevelopment Authority board member was made by Mach and seconded by Lawton. Upon roll call vote was as follows: YEAH: Smith, Lawton, Schimenti, Mach. NO: None, Motion Carried.
- c. Approval of Bids for the Office Furniture for the Police Department
 - i. Chief Luthy II went over the few bids that he had put together from ULine and National Business Furniture for the council's review, but stated that he is still waiting for a bid from Eakes. Chief Luthy II is asking for a total amount in which he could spend.
 - ii. A motion to approve the ULine bid amount of \$10,500.00 for Office Furniture for the Police Department was made by Schimenti and seconded by Lawton. Upon roll call vote was as follows: YEAH: Smith, Lawton, Schimenti, Mach. NO: None, Motion Carried.

5) Discussion Items

- a. Comprehensive Plan Review/Update
 - i. Community Planner Costa introduced a self-initiated project to update and streamline the city's Comprehensive Plan. He explained that the current document, drafted by an outside consulting firm, lacks local context and is overly

dense with legal jargon. His goal is to make the document legible and accessible to the public while aligning it with current city goals, objectives, and the upcoming state highway realignment initiative. Costa noted he has held several public meetings with the Planning Commission and suggested presenting a revised draft to the Council in September and October, acknowledging that final clarity on the highway project may not be available until spring of next year. Planning Commission Chair Vandenaack expressed support for simplifying the plan, emphasizing the need to align the future land use map with the state highway timeline, local infrastructure needs, and the overall growth of Yutan. Council member Smith advocated for moving forward with the project immediately, noting that any necessary adjustments resulting from the highway realignment could be made quickly once finalized. Council member Schimenti commended the Planning Commission and Costa for proactively engaging local landowners first, noting their significant stake in the project and the value of understanding their future intentions. The Council reached a consensus directing Planner Costa to proceed with the Comprehensive Plan updates as discussed.

b. Ordinance for E-Bikes and E-Scooters

- i. Mayor Thompson opened the discussion by noting that neighboring communities, such as Valley and Bennington, have recently passed restrictive E-bike and E-scooter ordinances. Citing rising injury statistics from regional hospitals, including Children's Mercy, the Mayor indicated broad citizen support for local regulations and recommended moving forward with drafting an ordinance. Council member Schimenti emphasized the need to clearly define terms and restrictions, while also stressing that if the city expects children to follow traffic rules, the police department must simultaneously increase patrols for speeding vehicles. Chief Luthy II outlined his approach, which prioritizes safety and education—such as hosting a "bike rodeo"—over punitive measures. He expressed reluctance to issue traffic tickets that could result in points against a minor's future driver's license, suggesting alternatives like community service or impounding the device. Chief Luthy noted that because e-bikes and e-scooters currently lack specific legal definitions, enforcement falls to a judge's discretion. He suggested potential regulations could be tied to age or the possession of a Provisional Operator's Permit (POP). During public comment, resident Justin Barney expressed opposition to strict limitations, specifically advising against a 25-mph speed limit band and banning travel on Highway 92. Council member Smith suggested establishing designated safe routes, inquiring specifically about a potential path from SouthRidge to Cubby's, and requested further clarity on speed requirements. Oliva suggested having the City Attorney draft a comprehensive, restrictive ordinance as a starting point, which the Council could then scale back to fit the community's needs.
- ii. **Action:** Mayor Thompson, City Staff, and Chief Luthy II will collaborate with the City Attorney to draft an initial ordinance for the Council's review.

6) Supervisor Reports

- a. Library Minutes
- b. Utility Superintendent
- c. Police Chief
- d. Community Planner
- e. City Clerk
- f. City Administrator

7) Items for Next Meeting Agenda

Meeting Adjourned-A motion to adjourn at 8:07 pm was made by Smith and seconded by Mach. Upon roll call vote was as follows: YEAH: Schimenti, Mach, Smith, Lawton. NO: None, Motion Carried.

NEXT MEETING DATE –
Library Board June 1st, 2026 6:30 P.M.
Planning Commission June 9, 2026, 7:00 P.M.
City Council Meeting June 16, 2026, 7:00 P.M.

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Matt Thompson, Mayor

Brandy Bolter, City Clerk/Treasurer

Banking

Account #	Account Name	Balance
3377	General Checking	\$ 162,987.92
7727	General Money Market	\$ -
7948	Water Bill	\$ 103,504.82
7970	Sewer Account	\$ -
Total Operating Funds(Liquid)		\$ 266,492.74
6578	Bond Fund	\$ 56,745.41
7725	Reserve Account	\$ 5,402.82
7959	Keno Checking	\$ 163,667.05
Total Reserve Funds (Liquid)		\$ 225,815.28
9918	City of Yutan CD	\$ 201,163.84
*9922	City of Yutan CD	\$ 201,755.62
**9888	City of Yutan CD	\$ 201,755.62
Total of CD Accounts		\$ 604,675.08
Total Liquid Funds		\$ 492,308.02
Total of all Funds		\$ 1,096,983.10

5469	Community Redevelopment	\$337,557.59
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Total Funds In all Accounts	\$ 1,434,540.69
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NOTE

- * Used as colateral on 1st & Poplar Loan
- ** Used as colateral on Cedar Drive Loan

Date	6/11/26
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Bonds & Loans					
Account #	Account Name	Origin Date	Balance	Yearly Obligation	Paid From
8179	Cedar Drive Asph. Overlay	7/15/2020	\$ -	\$ -	3377 Gen
8435	Cruiser Purchase & BLDG	3/20/2023	\$ -	\$ -	3377 Gen
8407	2023 GMC Sierra & Access	10/31/2022	\$ -	\$ -	3377 Gen
8053	Skid Loader & UTV	5/1/2019	\$ -	\$ -	3377 Gen
2012	G.O. Bonds	3/27/2012	\$ 46,215.00	\$ 46,215.00	6578 Bond
2014	2014 Water Bonds	3/18/2014	\$ -	\$ -	6578 Bond
8325	Street Improvements	12/21/2021	\$ 487,898.49	\$ 106,405.48	CRA
7609	Splash Pad TIF	7/20/2016	-	-	CRA
7345	Thompson	5/26/2015	\$ 39,360.76	\$ 9,237.60	CRA
C318035	CWSRF	12/21/2021	\$ 836,207.66	\$ 53,139.75	7948 Water
D311662	DW311662	7/9/2023	\$ 643,884.28	\$ 22,995.86	7948 Water
	Sudbeck 1 TIF (Frontier 5897)	2015	\$ 348,845.30	\$ 72,968.86	CRA
	Sudbeck 2 TIF (Frontier 5898)	2017	\$ 464,902.40	\$ 64,106.66	CRA
	Sudbeck 3 TIF (Frontier 5899)	2020	\$ 527,977.50	\$ 53,616.68	CRA
	Mason Creek Apts. II	2024	\$ 174,234.22	\$ 18,571.02	CRA
8579	1st & Poplar Street 2019	2024	\$ 446,192.85	\$ 100,231.06	Gen/CRA 50/50 split

	Balance	Yearly Obligation
Bond Obligation	\$ 46,215.00	\$ 46,215.00
Gen Fund Obligation	\$ 223,096.43	\$ 50,115.53
CRA Obligation	\$ 2,236,191.94	\$ 375,021.83
Water/Sewer Funds	\$ 1,480,091.94	\$ 76,135.61
Total Obligation	\$ 3,985,595.30	\$ 547,487.97

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Brandy Bolter, City Clerk/Treasurer

DATE: June 11, 2026

RE: Appointment of Daniel Baulisch to the Community Redevelopment Authority (CRA)

Recommendation: It is recommended that the Mayor and City Council approve the appointment of Yutan resident Daniel Baulisch to the Community Redevelopment Authority (CRA).

Key Qualifications * Professional Experience: A 6-year Yutan resident currently working as a Manager for Union Pacific.

- **Decision-Making:** Employs a structured "who, what, where, when, why, and how" approach to organizational decisions.
- **Technical Value:** Has specifically volunteered to assist with the development and maintenance of the CRA website.

Action Requested A motion to approve the appointment of Daniel Baulisch to the Yutan Community Redevelopment Authority.



City of Yutan Board and Commission Expression of Interest Form

Instructions:

1. Please print legibly in black ink or type, if possible.
2. Please do not write on the back of this form; attach another sheet of paper if needed.
3. Return the completed form to the Yutan City Office by mail (P.O. Box 215, Yutan, NE 68073), by email (cityclerk@cityofyutan.com), or in person (112 Vine Street).

Please note that all information provided by you on this form is subject to Nebraska Open Public Record Statutes, meaning it can be requested by members of the public and can be discussed in public meetings.

Please indicate which of the following boards and commissions meet your interest:

- | | |
|--|--|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Board of Health |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Library Board |
| <input type="checkbox"/> Community Redevelopment Authority | <input type="checkbox"/> Planning Commission |

Name: _____

Home Address: _____

Email Address: _____

Phone Number: _____

Total Number of Years You Have Lived in Yutan: _____

Occupation: _____ Employer: _____

Highest Level of Education Completed: _____

Prior Appointed or Elected Offices Held (if any): _____

Present/Past Community Volunteer Activities: _____

Reasons for Your Desire to Serve on this Board/Commission (specific interests, experience, and/or qualifications that would make you an effective board/commission member): _____

For City Use Only:

Appointed to: _____ Date: _____

MEMORANDUM

TO: Mayor and City Council

FROM: Brandy Bolter, City Clerk/Treasurer

DATE: June 11, 2026

SUBJECT: Resignation of Library Substitute Maleah Johnson

PURPOSE

The purpose of this memo is to formally acknowledge the resignation of Maleah Johnson from her position as a substitute employee at the library.

BACKGROUND

Maleah was recently appointed to serve on the Library Board. In order to assume this new leadership role and avoid any potential conflicts of interest, she is stepping down from her position as a paid substitute worker. We are incredibly grateful for the time and assistance she provided as a substitute, and we look forward to her continued service to our community in her new capacity as a board member.

ACTION REQUESTED

We respectfully request that the City Council formally accept Maleah Johnson's resignation from the library substitute position.



Brandy Bolter <bbolter@cityofyutan.com>

Resignation

1 message

Maleah Johnson <mjohnsonmwf@gmail.com>

Wed, May 20, 2026 at 10:46 AM

To: "bbolter@cityofyutan.com" <bbolter@cityofyutan.com>, "dawnf619@gmail.com" <dawnf619@gmail.com>, "administrator@cityofyutan.com" <administrator@cityofyutan.com>, "jkchitt@gmail.com" <jkchitt@gmail.com>, "mdahlhauser26@gmail.com" <mdahlhauser26@gmail.com>, "ejcasey6@gmail.com" <ejcasey6@gmail.com>

Good Morning,

Please accept this email as my formal resignation from my position as a Substitute Librarian at the Yutan Public Library. I appreciate you giving me the opportunity to work at the library last summer, I genuinely enjoyed my time there.

Sincerely,
Maleah Johnson

Sent from Outlook for iOS

MEMORANDUM

TO: Mayor and City Council

FROM: Yutan Days Committee

DATE: June 11, 2026

SUBJECT: Approval Request: Special Liquor License for Yutan Days

PURPOSE

The purpose of this memo is to formally request approval for a special designated liquor license for the upcoming Yutan Days community celebration.

EVENT DETAILS

- **Event:** Yutan Days
- **Dates:** August 14th and 15th, 2026
- **Location:** Vine Street
- **License Type:** Special Designated License (SDL)

BACKGROUND & REQUEST

As part of the annual Yutan Days festivities, the committee is planning to host a beer garden/designated consumption area to enhance the community event and support our fundraising efforts. To legally serve and sell alcohol during the celebration, we require formal approval of a temporary liquor license from the city before submitting our final application to the state Liquor Control Commission.

All serving areas will be strictly monitored by designated committee members and local law enforcement to ensure compliance with all local and state regulations, including ID verification and crowd control.

ACTION REQUESTED

We kindly request that this item be added to the agenda for the next administrative meeting for review and approval.

Please let the committee know if you need any additional documentation, site maps, or further details regarding our security and liability plans. Thank you for your continued support of Yutan Days.

MEMORANDUM

TO: Mayor and City Council, City of Yutan

FROM: Brandy Bolter, City Clerk/Treasurer

DATE: June 11, 2026

SUBJECT: Funding Request: Annual City Donation for Yutan Days

PURPOSE

The purpose of this memo is to respectfully request the City of Yutan's continued financial support for the upcoming Yutan Days celebration.

BACKGROUND & REQUEST

Yutan Days is a cornerstone community event that brings our residents together, attracts visitors, and supports local organizations. Producing a successful and safe weekend of activities—including the parade, street closures, carnival, and live entertainment—requires significant planning and funding.

Over the last few years, the City of Yutan has generously donated \$10,000 annually to help underwrite the costs of the celebration. This consistent partnership has been vital to keeping the event accessible and enjoyable for the whole community. We are asking the city to match this \$10,000 donation again this year to assist with essential event operations, logistics, and entertainment costs.

ACTION REQUESTED

We kindly request that this funding proposal be placed on the agenda for the next City Council meeting for review and approval.

Please let the committee know if you require a formal budget breakdown or any additional details regarding how the funds will be utilized. We deeply appreciate the city's ongoing dedication to making Yutan Days a success year after year.

MEMORANDUM

TO: Mayor and City Council

FROM: Brandy Bolter, City Clerk/Treasurer

DATE: June 11, 2026

SUBJECT: Expenditure Request: Purchase of Benches for Timbercrest Park

PURPOSE

The purpose of this memo is to request formal authorization and budget allocation for the purchase and installation of new benches at Timbercrest Park.

BACKGROUND & REQUEST

To improve the usability of our community spaces and ensure adequate seating for residents and visitors, we are proposing the addition of new park benches at Timbercrest Park. We have researched commercial-grade, weather-resistant options to ensure durability and low maintenance throughout the year.

Because prices vary depending on the style and quantity of the benches, we are requesting the Council's approval for this project up to an expenditure amount that the Council deems appropriate. We are prepared to present preliminary vendor quotes and design options to help the Council establish a budget cap that fits comfortably within current city resources.

Funding for this purchase could potentially be drawn from the Keno Fund, pending the Council's review and approval of the final amount.

ACTION REQUESTED

We respectfully ask that this project be discussed at the upcoming administrative meeting so the Council can review the options, determine an appropriate funding amount, and grant approval to proceed with the ordering process.

MEMORANDUM

TO: Mayor and City Council

FROM: Brandy Bolter, City Clerk/Treasurer

DATE: June 11, 2026

SUBJECT: Setting Date for Public Hearing: Proposed Sales Tax Ordinance

PURPOSE

The purpose of this memo is to request that the City Council formally set a date and time for a public hearing regarding a proposed ordinance to adjust or implement a local sales tax.

BACKGROUND & PROCESS

Pursuant to state and local regulations, any modification to the city's sales tax rate requires a formal public hearing before the Council can take action. This hearing provides an essential opportunity for residents and local business owners to offer testimony, ask questions, and submit feedback regarding the proposed tax structure.

To satisfy statutory notification and publication timelines, city staff requires a two-week lead time to publish the legal notices. To accommodate this mandatory publication period, staff proposes scheduling the public hearing to take place during the next regular City Council meeting on July 21st, 2026, at 7:00 PM.

ACTION REQUESTED

We respectfully request that the City Council approve a motion setting the public hearing for July 21st, 2026, at 7:00 PM, and authorizing staff to publish the necessary legal notices to fulfill the two-week notification requirement.

MEMORANDUM

TO: Mayor and City Council

FROM: Brandy Bolter, City Clerk/Treasurer

DATE: June 11, 2026

SUBJECT: Setting Date for First Budget Workshop/Meeting

PURPOSE

The purpose of this memo is to request that the City Council establish a date and time for our initial budget meeting for the upcoming fiscal year.

BACKGROUND

As we prepare for the next fiscal year, it is time to formally begin the municipal budgeting process. The first budget meeting will serve as a preliminary workshop for the Council and staff to review initial revenue projections, discuss departmental funding requests, and outline financial priorities and goals for the city.

Establishing a date now will allow city staff adequate time to compile the necessary financial documents, prepare draft worksheets, and ensure that any required public meeting notices are published in a timely manner.

ACTION REQUESTED

We respectfully request that the Council review their schedules and approve a date and time to hold the first budget meeting so that staff can finalize preparations and issue the appropriate notices.

MEMORANDUM

TO: Mayor and City Council

FROM: Brandy Bolter, City Clerk/Treasurer

DATE: June 11, 2026

SUBJECT: Continued Discussion: E-Bike and E-Scooter Regulations

PURPOSE

The purpose of this memo is to finalize the Council's policy direction regarding the local regulation of e-bikes and e-scooters.

BACKGROUND

As the Council is aware, we have reviewed the community and safety concerns surrounding e-bikes and e-scooters over the course of our last three meetings. Building on those previous conversations, this item is back on the agenda to resolve any outstanding questions and establish a final consensus on the rules we wish to implement.

To move forward with a formal ordinance, staff needs final direction on a few remaining key points:

- **Location Restrictions:** Finalizing exactly where these devices will be permitted or prohibited (e.g., specific sidewalks or trails).
- **Age & Safety:** Confirming any age limits or helmet requirements for minors.
- **Enforcement:** Finalizing how violations will be handled by local law enforcement.

ACTION REQUESTED

No formal vote is required. We simply request that the Council provide final guidance on these specific points so staff and legal counsel can draft the final ordinance for official review and adoption.

Yutan Public Library Board Minutes

Monday June 1, 2026, at 6:30 PM

Location: Yutan City Office

Notice of meeting was posted at the Post Office, City Office, and the Library by Dawn Ford.

1. Call to Order

The meeting was called to order by President Michelle Dahlhauser at 6:31 PM. Dahlhauser advised the location of the Open Meeting Act posted on the wall.

2. Roll Call: Elizabeth Casey, Kelsey Chittenden, Michelle Dahlhauser and Dawn Ford were present.

Absent: none

3. Consent Agenda

a. Dahlhauser asked for a motion to approve the May 4th minutes. Casey motioned, seconded by Chittenden. Yeas- Chittenden, Casey, Ford, Dahlhauser. No- None. Motion carried.

b. Approval of Financial claims motioned by Ford, seconded by Chittenden. Yeas- Chittenden, Casey, Ford, Dahlhauser. No-None. Motion carried.

4. Maleah Johnson sworn in as Library Board Member

5. Open Discussion from the Public

a. No attendees spoke during open discussion.

6. Action Items

a. Approval to hire subs Reagan Wilson at \$15/hour, Mylee Tichota at \$15/hour, and Christina Jeffries at \$17/hour based on experience motioned by Ford, seconded by Casey. Jeffries will adjust to \$15/ hour when the Interim Director is hired. Yeas- Chittenden, Casey, Ford, Dahlhauser, Johnson. No- None. Motion carried.

b. Approval to participate in Yutan Garage Sale with all proceeds going to the Summer Reading Program motioned by Casey, seconded by Ford. Yeas- Chittenden, Casey, Ford, Dahlhauser, Johnson. No- None. Motion carried.

c. Approval to purchase a wireless barcode scanner under \$50 motioned by Casey, seconded by Ford. Yeas- Chittenden, Casey, Ford, Dahlhauser, Johnson. No- None. Motion carried.

d. Approval of the ARC quote for library cameras to be purchased with Capital Outlay funds motioned by Kelsey, seconded by Ford. Yeas- Chittenden, Casey, Ford, Dahlhauser, Johnson. No- None. Motion carried.

7. Discussion Items

a. Different formats to advertise library activities were shared.

b. Librarian report was shared in place of a Directors report.

8. Items for Next Meeting Agenda

- a. Library Board meetings moved to 2nd Monday of the month beginning September 2026.
- b. List of maintenance items
- c. New printer/scanner
- d. Yutan Days participation
- e. Computer repair/purchase funded with capital outlay
- f. Volunteer application and approval process to be prepared for advertisement in August.

9. Adjournment

- a. Meeting adjourned at 7:30 PM with a motion from Ford, seconded by Chittenden. Yeas- Chittenden, Casey, Ford, Dahlhauser, Johnson. No: None, Motion carried.

The next regular Library Board Meeting will be July 6th, 2026, at 6:30 PM.

Submitted by Dawn Ford

CITY OF YUTAN MAINTENANCE DEPARTMENT
MONTHLY REPORT

SEWER DEPARTMENT

1. Pushed up tree pile
2. Moving water at lagoon from cell 2 into cell 3.
3. Burnt tree pile in town and at lift station.

STREETS

1. Ordered paint for streets.
2. Continue to fill pot holes

WATER

1. John Thomas will dig up curb stop at car wash on HWY 92. I was unable to get on it with key.
2. Dig ticket locates
3. Took monthly water samples.
4. Took quarterly nitrate sample.
5. Filled hole around water sample test site at water tower.

PARKS

1. Painted lines on fields
2. Power washed splash pad.
3. Replaced flag at hayes.
4. Mowed
5. Sprayed 2-4-D

- 6.Sprayed kill all in parking lots of ball fields
7. Codys concrete poured concrete slabs on walking path.

NEXT MONTH

1. Paint double line on 2nd street
2. Overflow water tower
3. Influent testing at lift sation
4. Fix fence along creek at Timber Crest park
5. Locks for yard hydrants that will be used as water test sample sites.
6. Fence slats at pickleball court
- 7.Spray weed treen at lagoons.

11-June-2026

C.Cardin



Yutan Police Department

112 Vine Street
P.O. Box 215
Yutan, Nebraska 68073

Office: (402) 625-2468
Fax: (402) 625-2112
Email: YutanPD@cityofyutan.com

Chief's Report for April 2026:

Quick stats for March:

Hours worked: 239	Business Checks: Yutan 232
Mileage: 1,247	Mead 190

Department Information:

- **Exciting New:** By the time you read this report we will be 100% moved in and operational in the new office. Unfortunately, I can't attend the meeting but I would love to show you guys the new place.
- Case closure. YPD and SCSO were beginning to investigate a suspected crimes that had occurred in the county as well as in Yutan. Due to the nature of the investigation SCSO investigators took the lead and was able to successfully arrest the party for sexual assault of a child. He is facing multiple felony charges and is currently awaiting trial. Please remember all parties are presumed innocent until proven guilty in the court of law.
- This past month we seen only 4 open shifts.
- The past month more citizens are reporting traffic complaints to me and our officers have been monitoring these areas of concern.
 - I have learned most people don't understand we don't have 24/7 coverage. When I explain this and explain the cost associated with this coverage plan, they usually agree in not raising taxes to fund a 24/7 police department.
- We brought on a new officer by the name Ryan Christ. He is a full-time officer for Wahoo PD and brings around 25 years of experience. Ryan is already out patrolling on his own so be sure and give him a waive.

MEMORANDUM

FROM: Robert Costa, Community Planner
TO: City Council & Mayor of Yutan, Nebraska
DATE: June 10, 2026
SUBJECT: **Community Planner's June 2026 Report**

MID-YEAR PERMITTING UPDATE: We are approaching the halfway point of the 2026 permitting cycle. The list below shows the number of 2026 permit reviews/approvals issued as of today's date:

- Fifteen permits issued:
 - Twelve building permits:
 - Seven for remodels and/or additions to existing residences
 - Four for new residential accessory structures
 - One for a new residential accessory swimming pool
 - Three mechanical (HVAC) permits

TREE PLANTING GRANT: Mayor Thompson has directed us to apply for the "Trees for Nebraska Towns" grant administered by PlantNebraska. The grant would provide a number of trees for the community; we'll be focusing primarily on the northern section of Itan Park. I will be working on completing and submitting the grant application before its July 31st deadline.

LONG-TERM PROJECTS: As an update on the long-term projects I'll be working on, a series of discussions (including our Comprehensive Plan discussion from last month) has shifted my calendar. The following list is shaping up to be the projects I'll be working on for the next six months and beyond:

- Commercial/Industrial Building Inspector Certification
 - Updates to Yutan's adopted building codes to follow.
- Potential Grant Applications
- Legislative Suggestions & 2027 Session Prep
- Zoning Code One-year Review
 - Corrections, as applicable.
- Comprehensive Plan Rewrite
 - Subdivision Regulations, either concurrently or to follow.
- Wellhead Protection Zone & Regulations Update

City Clerk & Treasurer's Monthly Report

To: Mayor and Yutan City Council

From: Brandy Bolter, City Clerk & Treasurer

Date: June 16, 2026

Subject: Monthly Departmental Activity & Administrative Update

1. Summer Community Events & Wrap-Up

The first half of June required a significant operational push from our office to coordinate and execute two of the city's largest annual community events.

- **City-Wide Garage Sales (June 4–6):** The event saw great engagement this year. Our office registered 10 participating households, compiled and formatted the official community map, and managed digital and physical distribution to residents and out-of-town visitors. The Yutan Library also held a sidewalk sale with free-will donations going to the Summer Reading Program.
- **Spring Clean-Up Day (June 13):** This event was successfully completed this past weekend. We worked closely with our waste management partners to coordinate the dumpsters and drop-off logistics. Staff and volunteers were on-site to verify residency and monitor compliance with the permitted items list, resulting in a smooth and organized cleanup for the city.

2. Ongoing Legislative & Policy Projects

Our office is currently developing two major administrative updates aimed at improving utility operations and resident convenience. I am continuing to refine these items with the goal of presenting them for formal Council consideration at the July City Council meeting:

- **ACH Withdrawal Date Resolution:** I am continuing to work on a resolution to formally shift the municipal utility ACH withdrawal date from the 5th of the month to the 18th. This adjustment is being designed to offer greater flexibility for residents matching their billing to standard mid-month income cycles, which we anticipate will reduce overall delinquency rates.
- **Late Fee Ordinance:** I am continuing my research into a comprehensive utility late fee ordinance. This includes performing a comparative analysis of neighboring municipalities to establish a fee structure for Yutan that balances fairness for the residents with necessary fiscal accountability for the city.

3. Utility Billing & Financial Administration

- **June Billing Cycle:** Following the quality control software updates performed last month, the June billing cycle was successfully processed and distributed. The updated utility rates and the Senior Citizen Discount for our 86 enrolled residents were applied with 100% calculation accuracy.
- **Collection Adjustments:**

- **Late Letters Mailed:** 48
- **Door Hangers Delivered:** 20
- **Delinquency Status:** Our targeted outreach continues to narrow down outstanding accounts. Of the three accounts identified last month as being two months behind, two have been brought completely current or placed on an official utility payment plan.

4. 2026–2027 Budget Development

- **Account Review & Preparation:** The City Administrator and myself have begun a comprehensive review of city accounts to prepare for the upcoming budgeting season. This phase involves analyzing year-to-date expenditures and revenue trends to establish a baseline for the 2026–2027 fiscal year. We remain on track to present initial forecasting models and projections to the Council during the upcoming July workshops.

Looking Ahead

With the June community events successfully concluded, the office will transition its primary focus over the next month to intensive fiscal year-end reconciliations, utility ordinance finalization, and collaborative budget drafting sessions with the City Administrator.

Respectfully Submitted,

Brandy Bolter

City Clerk & Treasurer, City of Yutan

Administrator's Report

TO: Mayor and City Council Members

FROM: Bob Oliva, City Administrator

DATE: June 11, 2026

SUBJECT: Monthly Administrative Update - June 2026

Overview This report provides our monthly updates on ongoing city initiatives, transitioning several key projects from our spring planning stages into active summer operations. Below is a reflection on last month's progress and the current status of city activities.

1. Infrastructure & Utilities

- **Kinetic:** No new developments with the fiber project have taken place. Kinetic has never been in contact to set up the public forum with their scope of the project. Please note that all plan review was completed by the city several months ago.
- **Water Tower Equipment (Verizon):** The contract with Verizon has been executed. Verizon currently plans on starting the equipment installation project in late 2026 or early 2027. Additionally, Maguire Iron is scheduled to power wash the tower yet this summer; Jake Dugger is working to obtain a specific timeline for the city on when the washing crew will begin operations.
- **Itan Well Generator:** The generator project for the well at Itan is nearing completion. MUD is scheduled to run the gas service line in late June to early July. This completion will provide the city with generator backup on both of our wells, as the other well already has an active generator.

2. Parks and Recreation

- **Concession Stand:** Mayor Thompson has asked me to have **Astro Buildings** (the same company that constructed the pavilion) provide an estimate to erect a metal building instead of the original block structure that was proposed. Bill Rotert with Astro indicated that they would like to donate some materials to the project if they are ultimately selected to build it. The initial quote for the concession building has been received and is currently being reviewed by Mayor Thompson and city staff.
- **Bench Donation Project:** The concrete bench pads are now complete, and the city will soon begin looking for bench donations from the public. To date, 10 bench areas have been established, with room for at least that many more in the future if there is sufficient public demand. At this upcoming meeting, the council will be asked to approve a dollar amount for the initial purchase and placement of one or two benches to get this community project started.

3. Economic Development & Planning

- **CRA & Sidewalk Project:** The County Road 5 sidewalk project has been formally advertised for bids, with all bids due by June 30th. The bids will be reviewed by staff and then presented to the CRA board for approval. Upon approval, the project will be scheduled to be completed by mid-November. This project is funded using TIF (Tax Increment Financing) for the entire project.
- **Highway 92 Corridor Alignment:** The city has been asked for input on the proposed new alignment for the upcoming Highway 92 project. While construction is still several years away, NDOT is currently making critical decisions regarding the layout and how the alignment relates to the development areas south of the highway. From an economic perspective, this new four-lane corridor is anticipated to be a major catalyst for local business and economic growth. We must ensure this alignment is meticulously planned and well thought out, particularly as annexation of the surrounding corridor remains a strong possibility for our city's future expansion.

4. Accounting & Finance

- **Budget Preparation:** City staff has begun the initial gathering of data to initiate budget talks at the 1st budget workshop, which is to be scheduled at this upcoming regular council meeting.
- **Utility Rate Implementation & Billing:** The implementation of the recent rate increase on water and sewer billing went off successfully with very few issues. A small number of accounts required manual adjustments to ensure total accuracy, but overall, these corrections were very limited. One specific concern was noted regarding the senior discount: while our current system correctly applies the discount to eligible customers, the actual dollar amount saved does not show up as a line item on the printed billing card. The IT department for Power Manager (our utility billing software) is actively working to build and integrate this display feature for future billing runs.

5. Streets

- **Street Department Repairs:** As the Street Superintendent, I would like to inform the council that two street repairs and one sidewalk repair have been completed.
 - **Street Repairs:** Crews completed a repair necessitated by a sewer issue at **23 Pinecrest**, as well as fixing a sinking concrete panel at the box inlet located at **204 3rd St.**
 - **Sidewalk Repair:** A sidewalk repair was completed at **31 Cypress St.** to fix damage caused by Metropolitan Utilities District (M.U.D.) during a line repair.
- **BNSF Railroad Crossing:** Mayor Thompson and city staff recently met with representatives from BNSF and the Nebraska Department of Transportation (NDOT) to discuss the issues with the crossing on Highway 92. Items discussed included installing a new crossing with updated signal equipment within the next year to two years. In the interim, it was agreed that NDOT will profile mill the crossing to reduce roughness, and clean salt and/or debris from the crossing to prevent the gates from being falsely activated when no train is present.